



BOARD OF FIRE & POLICE COMMISSION

Operating Under Council – Manager Government Since 1957

TO: Thomas Peters, Chairman, Commissioner Diane VanHootehem and
Commissioner Bernie Cowan

FROM: Brittni Carr, Public Safety Clerk

DATE: April 22, 2025

SUBJECT: April 21, 2025 Board of Fire and Police Commissioners Meeting Minutes

The regular meeting of the Board of Fire and Police Commissioners was called to order by Chairman Thomas Peters on Monday, April 21, 2025 at 10:01 a.m.

Those present in person were: Chairman Thomas Peters, Commissioner Diane VanHootehem, Commissioner Bernie Cowan, Acting Police Chief Kevin Legate, Fire Deputy Chief Brock Schmitt, Fire Deputy Chief/Fire Marshall John Seitz, 911 Coordinator Amanda Jennings, Secretaries Jenni Moser and Brittni Carr.

Public Forum (Citizen Comments)

None

Approve

Commissioner VanHootehem motioned to approve the minutes of the February 17, 2025 regular meeting. Chairman Peters seconded. Motion carried.

Correspondence

None

Old Business

The fire department currently has thirteen applicants. Orientation will begin on Wednesday. Most departments are moving to online testing, which Chairman Peters would approve of.

The police department has two officers that will be graduating from PTI. They are also hiring two more officers on Monday, which will put them at plus one for a short period of time. Resumes for promotional testing are due by May 2, 2025. There are currently four turned in for lieutenant and four for sergeant. Setting a date for interviews discussed. The board agreed on September 9, 2025.

New Business

An official letter of resignation was turned in by Commissioner VanHootehem. Her service will end on June 1, 2025. The new commissioner has not been formally approved at this time, but Chairman Peters hopes to receive approval by the end of the month.



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Adjournment

There being no further business, a motion to adjourn the meeting was made by Commissioner Cowan and seconded by Commissioner VanHootegem. Meeting adjourned at 10:14 a.m.

The next regular meeting is scheduled for Monday, June 16, 2025 at 10:00 a.m. in the Chief of Police Office, Public Safety Building, 150 South Broad Street, Galesburg, Illinois

cc: Randy Hovind, Fire Chief
Kevin Legate, Acting Police Chief
Kelli Bennewitz, City Clerk
Media